

# Oregon Poetry Association Fall 2015 Contest

## Judge Guidelines

**Prizes awarded:** 1<sup>st</sup> place, 2<sup>nd</sup> place, 3<sup>rd</sup> place, 3 Honorable Mentions

### Approximate Timeline:

October 5: Deadline to e-mail me your results, along with a bio (100 words maximum) and your comments on the three winners, the category, the judging process, and/or entrants in general (300 words maximum).

The results for each of the six selections should include the tracking number found in the left bottom corner of each submission, and the poem's title or first line.

Prizewinners will be announced this fall.

### Judging guidelines and notes:

- Please choose: First place, second place, third place, and three honorable mentions.
- Judging will be blind. All identifying information, except for the tracking number, has been removed.
- If you feel that you can't judge a particular poem impartially, please remove it from your stack and let me know.
- Poems have been pre-screened for eligibility (line limit, topic, etc., if applicable) before you receive them. But if a poem seems ineligible to you and is a potential prizewinner, please notify me and I will double-check. *Note: Line space between stanzas does not count as a line.*
- We do allow simultaneous submissions and have asked entrants to notify us immediately if a poem is accepted elsewhere. If this happens, I will e-mail you the poem's number and title and ask you to discard it.
- If a prizewinning poem is withdrawn after your judging is complete, that poem will be disqualified and lower-level prizewinners and/or honorable mentions will move up one level. You may be required to select a replacement entry. **Please do not discard contest entries until the results are announced.**
- After the announcement of contest results, please recycle the poems. You do not need to return them.